

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, September 15th, 2016.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Addington P Barker P
Barry A Guzzo P
Liddle P Nero A

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Ziegler <u>P</u> (Community Development Director)
Crane <u>A</u> (H.R. Director)	McIntyre <u>P</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Dep. Chief Brenza <u>A</u> (Police Dept.)	Acting Chief Gunther <u>P</u> (Police Dept.)	Chief Weiss <u>P</u> (Fire Dept..)
Dep. Chief Riley <u>P</u> (Fire Dept.)	Dep. Chief Connelly <u>A</u> (Fire Dept.)	Ramsey <u>P</u> (P.W. Director)
Dralle <u>A</u> (EMS Director)	Hennerfeind <u>A</u> (Village Planner)	Richards <u>A</u> (Deputy Clerk)

ATTORNEY: Zemenak P Perez A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

- None.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
P=PRESENT Y=YES V=VACATION

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
MAYOR GUNTER	=	=	=	=	=	=	<u>Y</u>	<u>Y</u>
	<u>9</u>							
TRUSTEE ADDINGTON	<u>Y</u>							
TRUSTEE BARKER	<u>Y</u>							
TRUSTEE BARRY	<u>A</u>							
TRUSTEE GUZZO	<u>Y</u>							
TRUSTEE LIDDLE	<u>Y</u>							
TRUSTEE NERO	<u>A</u>							

REPORTS

Mayor Gunter

- Welcomed everyone and asked Fire Chief Weiss to come up to the podium.
- Chief Weiss introduced Robert Radcliff who is awarded the customer service award for his outstanding customer service.
- Robert thanked whoever nominated him but is happy to help the children that have been burned go to burn camp.

Clerk Szymski

- Election packets for the April election will be available on Tuesday, September 20th, 2016. The offices that are open are Mayor, Clerk, and 3 Trustees. The packets will be available at 8:00am. There are also two - 6 year terms for Westmont Library Trustee.
- Invited Larry Forssberg, Chamber of Commerce Director, to the podium.
 - There will be a Fine Art Showcase at Neat Kitchen & Bar from 1pm - 4pm this Sunday, September 18th, 2016.
 - The Chamber Open House is next Wednesday. We will have it at Myths and Legends Brewery between 5:00pm - 7:00pm.
- Senior Citizens Car Check up is this Saturday at the South Fire Station from 8:00am - 11:00am.

Attorney Zemenak

- Nothing.

Village Manager May

- Nothing.

Trustee Barker

- Complimented the 9 -11 Ceremony at the Police / Fire facility on North Cass.
- Thanked everyone for participating in the blue ribbon / lights for the Police Department. This was a joint project with the Westmont Citizens Police Academy. Thanked the Park District, Chamber of Commerce, WSEC, Westmont Paint and Decorating, Bales Hardware, and All American Paper for their efforts.
- The mural project is going well. This is the 95th year anniversary, and we will have one mural done per year until the 100th anniversary.

Trustee Guzzo

- Announced the Finance Committee Meeting, October 13th, 4:00pm at Village Hall. Anyone is welcome to attend.

Trustee Liddle

- Announced the Administration meeting on September 29th at 4:00pm. We will have an early start time, as there are many things on the agenda. The Sister City update is going to be talked about that night.
- We are always looking for volunteers for Westmont Special Events. If anyone is interested, please get involved and call the Westmont Special Events at 630-829-9378.
- Received an email from Dawn King letting us know that September 17th is *Thank a Police Officer Day*.

Trustee Addington

- Recapped the Economic Development meeting from September 7th, 2016. They are working on the top 20 items in the Strategic Plan.
 - There is a new restaurant north of tracks that wants to come into our Downtown area.
 - A veterinarian expressed interest into coming into our downtown area as well. They are looking to expand their business.
- Accura is having a ribbon cutting ceremony. They are doing a grand re-opening. Sean Makeef and Melissa Weyer addressed the Board.
 - This will be a three day event. The first date will be September 22nd at 5:30pm, and the ribbon cutting will be at 5:45pm. The Grand Opening will be Sept 23rd from 6pm to 10pm, which Gibsons will be providing food service. Then on Sept 24th, will be Kid's Day.
- Strategic Plan met Tuesday morning, and we continued to work on the top 20 items. One of the items concerned Community Branding. Please be sure to take the survey prior to the 26th.
 - Larry McIntyre talked about the new survey that went out to the community. The Branding Committee is headed by Amy Quatrone and the next meeting will be Monday, September 26th, 2016.

- September 23rd, 2016 Lions is having the Kelly Miller Circus at Ty Warner Park. There will be two shows. The first show will be at 4:30pm and the second show will be at 7:30pm.

Chief Weiss reporting on behalf of Trustee Nero

- Asked Deputy Chief Gunther and Deputy Chief Riley to come up to the podium.
- The next Public Safety Committee Meeting will be December 8th.
- The Fire Department Open House will be Saturday October 15th from 1:00pm - 3:00pm at the Johanik Fire Station Headquarters on South Cass.
- The Silent Parade will be October 14th the night before the open house. The parade route is staying the same as last year. It will starting out in Hinsdale and end at the church in Lisle. This year there will not be a service at the church, just a blessing of the firefighter's. Refreshments will be served at the church cafe.
- Gave another reminder about the Senior Car Car this Saturday at Fire Department Headquarters.
- DePuty Chief Riley announced the Westmont High School Parade Next Thursday on September 22nd. The line-up will begin at 6:00pm, step-off will be at 6:30pm, then the bonfire will be after 7:00pm at the High School.
- Deputy Chief Gunther recapped the 9-11 Remembrance ceremony. It was a beautiful day and the ceremony was very nice.
- Deputy Chief Gunther talked about the Citizens Police Academy. It begins September 28th, 2016. We have 13 people signed up and are hoping to have more involvement. Please contact Deputy Chief Ross Brenza for an application if you are interested.
- Fire Chief Weiss and the rest of the Fire Department look forward to working with Deputy Chief Gunther as he transitions into becoming the next Police Chief of Westmont. Congratulations to Jim Gunther.

Steve May reporting on behalf of Trustee Barry

- There is one update on the Richmond Educational Garden. Invited Jill Ziegler to the podium to talk about the project.
- The EIC has been working hard on local fundraisers that will help promote farm to table restaurants.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

- There are no items that are requested to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Addington** to approve the consent agenda items A, B, C, D, & E.

(A) VILLAGE BOARD MINUTES:

Board to consider approving the minutes of the Village Board Meeting held September 1, 2016.

(B) FINANCE ORDINANCE # 10: Dated **September 15, 2016**, in the amount of
\$ 1,579,126.99

(C) AUGUST FINANCIAL REPORT:

Board to consider a motion to accept the financial report submitted for the month of August 2016.

(D) PURCHASE ORDERS

11039856	Western Gradall	25,000.00
11039855	HD Supply Waterworks	70,100.00
11039863	Suburban General Construction	664,985.20
	Total of Purchase Orders	\$ 760,085.20

(E) PROCLAMATION - CONSTITUTION WEEK 2016:

Board to consider a motion declaring September 17-23, 2016 as Constitution Week in the Village of Westmont.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Guzzo, Barker, and Liddle.

Nays: None.

Absent: Barry and Nero.

Present: None.

UNFINISHED BUSINESS

NEW BUSINESS

(2) 501 N. CASS AVENUE - I-CARE

Community Development Director Ziegler and Christopher Yuan addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance to waive the engineering permit fees of \$7,587.48 for the Illinois Chinese American Residence for the Elderly (I-CARE).

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Guzzo, Barker, and Liddle.

Nays: None.

Absent: Barry and Nero.

Present: None.

(3) 10 W BURLINGTON AVENUE - COLLECTIBLES BUSINESS

Community Development Director Ziegler, Mike Caplan and Joe Permanian addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a Development Permit request from Michael Caplan to allow for the operation of Mr. Wayne's Pop Culture Collectibles in the B-1 Limited Business District.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Guzzo, Barker, and Liddle.

Nays: None.

Absent: Barry and Nero.

Present: None.

(4) 6214 S CASS AVENUE - HAUNTED HOUSE TEMPORARY USE

Community Development Director Ziegler and Jackie West addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving the following request from Community Commonwealth to temporarily use the existing space for a Haunted House.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Guzzo, Barker, and Liddle.

Nays: None.

Absent: Barry and Nero.

Present: None.

(5) 6635, 6655, AND 6675 S CASS AVENUE - KASE RYAN BUILDERS

Community Development Director Ziegler and Mr. Tim Ryan addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving a request from KASE Ryan Builders to extend the previously granted variance for density for 6635 S. Cass Avenue for an existing planned unit development multi-family project located at 6635, 6655, and 6675 South Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Guzzo, Barker, and Liddle.

Nays: None.

Absent: Barry and Nero.

Present: None.

(6) INCREASE THE NUMBER OF AVAILABLE MASSAGE ESTABLISHMENT LICENSES BY ONE.

Acting Police Chief Gunther and Linda Newland addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance to increase the number of available massage establishment licenses by (1) one and to approve a license for Harmony Massage and Wellness at 21 N. Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Guzzo, Barker, and Liddle.

Nays: None.

Absent: Barry and Nero.

Present: None.

(7) CLASS 4 LIQUOR LICENSE - MARGIE'S BEEF

Acting Police Chief Gunther, Priscilla, George, and Elena Karahalios, addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance increasing the number of available Class 4 liquor license as an existing business. A Class 4 license allows for the retail sale of beer and wine only for on and off premise consumption.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #7

Ayes: Guzzo, Barker, Liddle, and Gunter.

Nays: Addington.

Absent: Barry and Nero.

Present: None.

(8) EMPLOYMENT AGREEMENT - POLICE CHIEF

Village Manager May addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance approving an employment agreement for the Police Chief of the Village of Westmont.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Addington, Guzzo, Barker, Liddle, and Gunter.

Nays: None.

Absent: Barry and Nero.

Present: None.

MISCELLANEOUS:

- Trustee Barker talked about combining the meeting for committees on Monday. Sept 19 at 6pm combo with EIC. at Village Hall.
- Trustee Addington Community School District 201 will be having an Open House next Tuesday.

(9) ADJOURNMENT: Motion by **Trustee Liddle** to adjourn the meeting. Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #9

Ayes: Addington, Guzzo, Barker, and Liddle.

Nays: None.

Absent: Barry and Nero.

Present: None.

MEETING ADJOURNED AT 7:25 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 29th day of September, 2016.